



**CLENCHWARTON, WEST LYNN AND WALPOLE CROSS KEYS PRIMARY SCHOOLS**  
**JOINT SCHOOLS ACCESSIBILITY PLAN**  
**2018-2019**

Target	Strategies	Responsibility	Timescale
<b><u>Aim 1: To increase the extent to which disabled pupils can participate in the school curriculum</u></b>			
To liaise with nursery providers to review potential intake for September 2018.	To identify pupils who may need additional to or different from provision for Sept 2018	Reception Class teachers, Executive SENDCO.	Summer Term 2019
To liaise with secondary providers to review transition procedures.	To pass on information regarding SEND children, to liaise with KB at THS/SW regarding new transition dates and arrangements	Year 6 Teachers, Executive SENDCO.	Summer Term 2019
To review all statutory policies to ensure they reflect inclusive practice.	To ensure they comply with Equality Act 2010	Local Governing Body	As per review date
To share ideas and expertise through WNAT.	Executive Head Teacher, Deputy Head, SENDCO and appropriate staff to attend termly strategy meetings	Executive Head Teacher, Executive Deputy Head Teacher, Executive SENDCO, Appropriate staff	Termly
To ensure a close partnership with parents continues.	To ensure collaboration and effective communication between school and families – through; Class Teacher Parent Meetings, Parent coffee mornings, ITP meetings, Parents' Evenings, website.	Staff to continue to liaise with parents informally and formally through meetings, Relevant staff to send letters detailing events to parents. Website updated. Executive Head Teacher, Executive Deputy Head Teacher, Executive SENDCO.	Termly
Training for designated TAs as appropriate.	Ensure staff training is available when required for any health issue.	First aid/Step On training updates for staff. Attendance at SEND meetings and SEND conferences (WNAT) and	When necessary  As Appropriate

		Willow Tree Learning) by appropriate staff. Thrive training and updates for appropriate staff members.	July 2019
To establish and maintain close liaisons with outside agencies for pupils with ongoing health needs.	To ensure collaboration between all key personnel, eg SENDCO, LAC Coordinator, school nursing team, Educational Psychologists, Speech and language team, parents etc.	Executive SENDCO, Class teachers, LAC Co-ordinator	Annual
To ensure staff training for specific disabilities as appropriate.	Training to be sought when required for specific disabilities.	Appropriate staff as required.	When Necessary
To ensure full access to the curriculum for all children.	CPD for all staff, differentiated curriculum, new assessment procedures, a range of support staff and intervention groups, use of interactive teaching equipment, a range of multimedia technology use during lesson times, specific equipment sourced when necessary.	All Staff.	December 2018
Lesson observations, 'Drop ins' and book scrutinises termly by SLT and subject leaders to ensure differentiation.	All children to be able to access the curriculum through differentiated planning and resources.	Class teachers, SLT, Subject Leaders	Termly
To review and monitor attainment of SEND, Intervention, G & T pupils in Pupil Progress Meetings.	Pupil Progress meetings: Scrutiny of results and progress termly for all pupils, Identify gaps and groups, Regularly updated policy for G&T and SEND, Use of Norfolk's Local Offer for families, Intervention groups for G&T and SEN.	Executive SENCO, Head Teacher and Deputy Head, class teachers, Governors, subject link Governors	On going, Annually
To ensure all Data Tracking sheets are up to date with current data termly.	Class Teachers to update Data Tracking sheets on a termly basis for Pupil Progress meetings.	Class Teachers	On going, termly
To ensure all SEND provision maps are up to date.	Executive SENCO to update provision maps on a termly basis.	Executive SENDCO – following PP meetings.	On going, termly
<b><u>Aim 2: To improve the physical environment of the school to increase the extent to which disabled pupils can take advantage of education and associated services</u></b>			
Improve the physical environment of the school when necessary.	Provision of: adapted seating, writing slopes and implements, coloured overlays/paper and ICT backgrounds.	Executive Head Teacher Executive Deputy Headteacher.	July 2019

	Ongoing decorating provision	Teaching staff, Executive SENDCO Premises Manager Cleaning Staff	
Ensure visually stimulating environments for children.	Interactive working walls and displays to celebrate, support and generate interest in learning.	Class Teachers, Teaching Assistants	Continuously
Ensuring all with a disability are able to participate in all areas of the curriculum.	Use of technology, signing, to enhance learning, differentiated curriculum, ensuring seating positions are adequate and shared areas are clutter free for easy access. Following bespoke outside agency provision.	Class Teachers/Teaching assistants/121's	Annual
Ensure the medical needs of all pupils are fully met within the capability of the school.	Medical records to be updated and health care plans written. Staff training where appropriate.	Designated medical records coordinator, Class Teachers, Teaching Assistants	Annual
Ensuring disabled parents/carers have every opportunity to be involved.	Adopt a more proactive approach to identifying the access requirements of disabled parents.	All staff.	Continuously
To improve community lives.	Help to fundraise for local community. Actively encourage families to partake in school life, listen to and take on board community views about school during parent coffee mornings. Close links with Father Andrews and the parish churches.	Governors, Executive Head Teacher, Assistant Head Teachers, School Council, RE/PSHE Lead	July 2019
To monitor and further develop playground facilities and equipment.	MSA's and Ambassadors to encourage playground games. Sports funding to replace necessary broken equipment.	Assistant Head Teachers, MSA's	Easter 2019
To review children's records ensuring schools awareness of any disabilities.	All medical records to be reviewed for Medicines in schools document (2014), To continue sending letters home requesting medical information, health care plans to be written with input from Health and families.	School Office, Designated medical records coordinator.	Summer Term 2019

Develop the quiet outdoor reading area at Clenchwarton Primary School.	School Council to decide on improvements to the area.	Executive Head Teacher Premises Manager, External supplier if necessary, staff, parents.	Spring/Summer Term 2019.
Develop the guinea pig area adjacent to the kitchen at West Lynn.	Quiet guinea pig area for children with; hutches, a run, seating and an area to grow food for the guinea pigs. School Council to decide on further improvements to the area.	Executive Head Teacher External supplier if necessary, staff, parents	Spring/Summer Term 2019.
Develop the pond area at Walpole Cross Keys Primary School.	School Council to decide on improvements to the area.	Executive Head Teacher External supplier if necessary, staff, parents	Spring/Summer Term 2019.